

# James Ndungu Wanjiru

Embakasi, 

Nairobi Count

+254 727156427 

[James.wanjiru.sheba@gmail.com](mailto:James.wanjiru.sheba@gmail.com) 

Sheba.James 

*An excellent team player with well-proven skills, versed in building products and people, and interested in solving complex issues through learning, expanding knowledge, and growth in my experience from exposure to an innovative and effective environment.*

---

## Education

JAN 2023 – APR 2024

**Software Engineering / African Leadership Group(ALX)**

*Software engineering certification-Backend*

JAN 2022 – APR 2023

**Diploma in Applied Statistics / Kiambu institute**

*Diploma*

NOV 2019 – APR 2022

**Bachelor of Science / Masinde Muliro University**

*Applied Statistics with Information Technology*

NOV 2016 – APR 2018

**Kenya Certificate of Secondary Education / Kapsabet High School**

*Kcse Certificate*

## Professional Qualifications

NOV 2016 – APR 2023

**Google Data Professional Certificate / Google**

*Google Certification*

SEPT 2018 - JUL 2019

**International Computer Driving Literature / Zetech University**

*Certificate*

NOV 2022 – APR 2023

**Database Engineering / Meta**

*Certification*

NOV 2022 – APR 2023

**FullStack Web Development / CodeCanyon**

*Certification*

---

## Skills

- Web/Software Development (WORDPRESS,HTML5,CSS3, PHP, MYSQL, BOOTSTRAP, WEBhosting)
- Computer Networking
- Graphics Design (CorelDraw, Canva)
- Tableau,
- Data analytics
- MERN,MEAN AND LAMP WEB STACKS
- CISCO (I.T Essentials, CCNA)
- API Integration (SMS, E-MAIL, ONLINE PAYMENT)
- Database Management Systems
- Power BI
- Microsoft Suites Package

---

## Others

- Team Player
- Excellent professional behavior
- Effective written and verbal communication Skill
- Problem solving and critical thinking skills
- Research and Feasibility Report
- Proven Leadership
- Work Optimization and Processes
- Great customer service and interpersonal relationship.

---

## Experience

JAN 2022 – APRIL 2022

### **IT specialist/Data Analyst / PILA Ventures Global Resources**

- ✓ Executive assistant to the regional director.
- ✓ Review, diagnose, and assess the functionality and efficiency of web application
- ✓ Regularly evaluate IT systems to ensure they meet the necessary demands.
- ✓ Monitoring and online tracking of goods in transit to various destinations.
- ✓ Manage the web application and database.
- ✓ Providing direct support to users across the organization.
- ✓ Monthly collation of bills for accounts registered with the company.
- ✓ Clean, sort, model, analyze, and Visualize collated data

Jun 2023 – PRESENT

### **IT specialist/Junior software Dev/ Rikitech Technologies Kenya**

- ✓ Assisting in planning and implementing SaaS solutions (e.g., POS,ERP,Tracking and management systems.
- ✓ Review, diagnose, and improved web application performance, functionality and standards.
- ✓ Regularly assessed IT systems to meet operational demands and standards.
- ✓ Oversaw web application, database, and goods delivery through efficient use of tools and APIs.
- ✓ Provided direct support to users across the organization, clients addressing queries and facilitating training.
- ✓ Monthly collection of bills from our subscribed clients.
- ✓ Cleaned, sorted, modeled, and analyzed data to derive valuable insights.
- ✓ Monthly collation of bills for accounts registered with the company.
- ✓ Clean, sort, model, analyze, and Visualize collated data

APRIL 2022 – JULY 2022

### **Data Analyst Intern/ Kenyatta National Hospital**

- ✓ Clean, sort, model, analyze, and Visualize collated data.
- ✓ Identifying potential issues or problems with collated data.
- ✓ Creating reports and charts to help understand the data they are analyzing.
- ✓ Collaborate with other interns in conducting research to gather data on specific topics or industries.
- ✓ Analyzing given data to identify patterns or opportunities for improvement.
- ✓ Collecting, analyzing, and storing data in an organized fashion to ensure that it can be retrieved efficiently when needed
- ✓ Transformed and Reviewed data for accuracy and ensuring that it is presented in a clear and concise manner.

JUN 2023 – PRESENT

### **Graphics Designer / Various Startups and Brands**

[Behance link](#)

- ✓ Design brochures, logos, signs, books, magazine covers, annual reports, advertisements, and other communication materials.
- ✓ Create these materials by using technology, including computer software programs; CorelDraw Graphics Suite.
- ✓ Meet with clients to gain an understanding of what they want their proposed communications to look like.
- ✓ Create or incorporate illustrations, pictures, and designs to reflect the desired theme and tone of the communications.
- ✓ Select type size and style to enhance the readability of text and image.
- ✓ Produce drafts for review by clients and make revisions based on the feedback received.
- ✓ Review final productions for errors and ensure that final prints reflect client specifications.

---

## **Activities**

- TEDx FUTA – Dev. & Production Team – *Lead*
- Hult-prize FUTA – Media & Publicity – *Co-Lead*
- LinkedIn Local – *SHEBA.JAMES*
- Wanjigi Tech-Hub Community - *Member*
- Publicity and Editorial Unit, FUTA – *Member*
- Running ads-Digital marketing
- The Solitronics Club, FUTA - *Member*
- Winner's EDU-WISE – *Convener*
- Uniathena global education- peer
- Ajira Digital Kenya
- Financial Analysis(forex) Expert

## **Conclusion**

Thank you for considering my application. My passion for continuous learning and commitment to excellence align with your organization's values. I welcome the opportunity to discuss how my skills and experience can contribute to your succeSS